



26402 Edgemoond Lane Barrington, IL 60010
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www.relax4life.com

RELAX4LIFE CENTER RENTAL CONTRACT

Date(s) of Rental:

Times(s) of Rental:

Relax4Life Center will provide a 1000 square foot seminar room, with chairs, clipboards, pens, dry-erase board (other items may be available upon request). A hot/cold water dispenser with mugs and various tea bags, breakfast bars and trail mix are also provided as part of the rental fee.

Choose your rental preference:

Daily Rental (Up to 8 hours) \$300 _____ Half-Day Rental (up to 4 hours) \$200 _____

TERMS:

Rentals are limited to 22 participants (including presenters).

Please note: *Relax4Life Center* is kept fragrance free. Individuals will not be permitted in the center building if they are wearing or have on their clothing any perfume, cologne, scented hairspray, lotion, soap, deodorant, essential oils or any other fragrances. There is also no smoking allowed in or at the center. This is to protect the health of all who attend programs at the center.

No lit candles or use of fire (in ceremony etc.) may be used inside or outside the building. Battery-operated candles are permitted. It is the responsibility of the person/group renting the Center to make sure all participants abide by these policies.

Cancellation/Change Policy: Half the rental fee is refundable up to 180 days before the rental begins. Within 180 days of the rental, no refund. The date can be changed for a \$50.00 change fee if Relax4life is notified at least 21 days prior to the event. The date change must be no more than 90 days after original date reserved.

I agree to abide by the terms of this rental agreement.

_____/_____/_____
Renter's Name Company/Organization Name Date

Billing Address _____

Credit Card: _____ Expires _____

Cardholder's Signature _____ CCV _____

e-mail _____ Phone _____